

**WEST MILFORD TOWNSHIP BOARD OF EDUCATION**

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**BOARD OF EDUCATION  
MINUTES  
WORKSHOP/REGULAR MEETING  
October 19, 2021**

Mrs. Lynda Van Dyk, Board President, called to order the Workshop/Regular Meeting of the Board of Education at 7:00 p.m., in the Westbrook School Media Center. Mrs. Van Dyk asked for a moment of silence, led the flag salute, read the Open Public Meetings Act Statement, and reminded everyone in attendance to turn off their cell phones and note the locations of the emergency exits.

**OPEN PUBLIC MEETINGS ACT STATEMENT**

In accordance with the provisions of the Open Public Meetings Act, a public notice of this meeting has been sent to Board Members, all district schools, the Herald News, the Suburban Trends, the Record, the Messenger, West Milford Town Hall, the County Superintendent's Office, the Board Attorney, Cablevision of Warwick and West Milford TV77; and posted in the Administration Building. Copies of the Board Meeting Calendar Resolution were provided to all local media, Town Hall, Township Library, and all district schools.

**MS. BARBARA FRANCISCO, BOARD SECRETARY, CALLED THE ROLL:**

<b>TRUSTEE</b>	<b>ATTENDANCE</b>	<b>TRUSTEE</b>	<b>ATTENDANCE</b>	<b>TRUSTEE</b>	<b>ATTENDANCE</b>
Mrs. Romeo	Present	Mrs. Dwyer	Present	Mr. Ofshinsky	Present
Mrs. Stephenson	Present	Mr. Guarino	Present	Mr. Stillman	Present
Mr. Conklin	Present	Mrs. O'Brien	Absent	Mrs. Van Dyk	Present

<b>ADMINISTRATION</b>	<b>POSITION</b>	<b>ATTENDANCE</b>
Dr. Alex Anemone	Superintendent of Schools	Present
Ms. Barbara Francisco	Board Secretary/Business Administrator	Present
Mr. Daniel Novak	Director of Education	Present
Dr. Elizabeth McQuaid	Director of Special Services	Present
Andrew Brown, Esq.	Board of Education Attorney	Present
Abigail Weiss	Student Representative	Present

There were approximately 5 members of the public in attendance.

VI. SUPERINTENDENT'S REPORT - Dr. Alex Anemone

- Dr. Anemone provided the Board and the Community with HIB Self-Assessment Scores for the 2020-2021 school year. He reported on each school's score (there is a 78 point maximum): Apshawa School - 75, Maple Road School - 77, Marshall Hill School - 75, Paradise Knoll School - 77, Upper Greenwood Lake School - 75, Westbrook School - 75, Macopin School - 73, and the High School - 62. The scores will be sent to the State for review and they will be certified later in this school year, most likely in June.
- Dr. Anemone spoke about the Pandemic - EBT Card and Lunch Program. He explained the free lunch numbers were down from the 2019-2021 school year. During the pandemic all students received free lunch whether or not an application was submitted and approved. After a concerted effort over the summer and into September, he reported that the District has recouped all of the numbers from two years ago. In 2019-2020, we had 475 students of families on free or reduced lunch, and this year we have 476 students. He reported that last year, we had 383 students. He stated our administration has done a great job in getting the message out to our families. If someone wishes to apply for free lunch, it is never too late to apply. In addition to getting a free lunch at school, families that qualify receive a Pandemic - EBT card to use at food establishments in the community, such as Shop-Rite, McDonalds, Mario's Deli, etc. An application for free lunch has no deadline and is a rolling admission. The Pandemic - EBT card will be in effect from the time that you apply moving forward.
- Dr. Anemone reported that our 4<sup>th</sup> Grade at Apshawa School was selected to participate in the National Assessment of Educational Progress (NAEP) for 2021-2022. This assessment is given to random districts, random schools, and a random grade every two (2) years. It is referred to as the Nation's Report Card, and it tracks Reading and Math scores. The assessment will be administered to our students in the Spring. Results will remain with the U.S. Department of Education and will be shared on a National level to show where Reading and Math scores are nationwide.
- Dr. Anemone spoke the annual eye screening for Kindergarten students conducted by the West Milford Lion's Club. It was cancelled last year due to the pandemic, so this year it will include Kindergarten and 1<sup>st</sup> Grade. We will be working with an ophthalmologist from Kinnelon, Dr. Shnyder, as well as our local Lion's Club group. He thanked the West Milford Lion's Club for their volunteerism and their support. The program will be arranged through the school principals.
- Abigail Weiss, Student Representative, highlighted recent High School activities and provided information on upcoming events. She spoke about the Start Strong testing in the High School for Math, ELA, and Science. She also spoke about students taking the PSAT's on October 26<sup>th</sup>. She provided information on a fundraiser at the High School run by the Varsity Club, and spoke about the Week of Respect and Violence Awareness Week and what they entailed. She congratulated all of our sports teams for finishing off the Fall season very strong and provided statistics to the Board. The High School and Macopin School Student Councils are happy to announce that the Spooktacular will take place this year on October 30<sup>th</sup> from 5:00 p.m. to 8:00 p.m. A huge turnout is expected for this year. The High School is organizing the Trunk or Treat portion of this event, and the Macopin School Student Council is organizing the Haunted Hallway.

VII. DIRECTOR OF EDUCATION'S REPORT - Mr. Daniel Novak

- Mr. Novak provided an update on the Start Strong Assessment. Gathering all the assessment data will be useful in diagnosing the effects of what the Spring of 2020 meant with students in different learning environments. He spoke about the use of the LinkIt platform, which is the program used to administer benchmark assessments in Language Arts and Mathematics, and to assess our students against the New Jersey Student Learning Standards. After both assessments are completed, the results are reviewed to determine where students have mastered the standards and where there are deficiencies. During the Professional Development Day held on October 11, 2021 the staff was able to review the results and learn how to move forward with it. Groups were formed to create learning plans and individualized sets of standards to use in their classrooms. Following that process, the Start Strong Assessment was compared with LinkIt. Mr. Novak anticipates that this information will be available to be shared with parents in November at parent/teacher conferences.
- Mrs. Dwyer inquired if there will be a public presentation on the results of that test. Mr. Novak responded to her inquiry and will have additional information at the next Education Committee meeting.
- Mrs. Stephenson inquired if teachers are able to access LinkIt to create their own class tests. Mr. Novak responded to her inquiry and provided additional information.

VIII. SPECIAL REPORTS AND CORRESPONDENCE - Ms. Barbara Francisco, Board Secretary/  
Business Administrator

Motion by Mr. Ofshinsky, seconded by Mr. Guarino, to approve the following Board of Education meeting minutes:

- September 28, 2021 Workshop/Regular Meeting
- September 28, 2021 Executive Session
- September 30, 2021 Special Meeting

**VOICE VOTE: Mr. Guarino and Mrs. Romeo "Abstained" on the September 30, 2021 Special Meeting minutes.**

**All Others in Favor.**

**MOTION PASSED.**

IX. PRESIDENT'S REPORT - Mrs. Lynda Van Dyk

Mrs. Van Dyk spoke about the Strategic Planning Meeting on September 30<sup>th</sup> and how it was well attended. She encouraged more parents and members of the Community to attend the next meeting to be held in the Macopin School Cafeteria on October 27<sup>th</sup>, at 7:00 p.m., and the third meeting scheduled for December 1<sup>st</sup> at 7:00 p.m. She thanked everyone for attending the first meeting and stated that attendance at any one of these meetings or all of them is extremely helpful.

X. PUBLIC COMMENT - AGENDA ITEMS (PLEASE SIGN IN)

This portion of the meeting is open to members of the public for the purpose of addressing resolutions on this agenda only. Members of the public who have requested to speak prior to the meeting will be recognized by the chair first.

**X. PUBLIC COMMENT - AGENDA ITEMS - Continued**

Each speaker will be given five (5) minutes, for a period of thirty (30) minutes; and then time permitting, other public comment limited to five (5) minutes per speaker will be allowed, until the thirty (30) minute period transpires. All members of the public speaking during this public comment period are asked to address topics listed in the agenda. All speakers are asked to sign the register provided and to give their full name, spell their last name, group affiliation, if appropriate, and provide their address. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate.

The Board asks that members of the public be courteous and respectful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged, and the Board and the Administration will not respond to them. Students and employees have specific legal rights afforded to them by the laws of New Jersey. The Board is not responsible and is not liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments. Members of the public are reminded that they are legally responsible and liable for their comments.

Motion by Mr. Ofshinsky, seconded by Mr. Conklin, to close Public Comment.

**VOICE VOTE: All in Favor. MOTION PASSED.**

**XI. MOTION BY MRS. STEPHENSON, SECONDED BY MR. OFSHINSKY, TO ADOPT THE AGENDA AS PRESENTED AND AMENDED, INCLUDING HAND CARRY.**

**VOICE VOTE: All in Favor. MOTION PASSED.**

**XII. EDUCATION - Mrs. Teresa Dwyer, Chairperson**

Motion by Mrs. Dwyer, seconded by Mrs. Romeo, to approve the following agenda items #1 through #10:

**DISCUSSION:** Mrs. Romeo spoke about item #4, the School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act for each school. She is asking for additional information in various areas for the following school year, and she feels we have to do better and make more improvements. Dr. Anemone provided additional information.

- 1. The recommendation of the Superintendent to accept the funds for the **ELEMENTARY and SECONDARY EDUCATION ACT (ESEA)** Consolidated Formula Subgrant application **FY 2022** for the following amounts:

Title I	\$152,791.00
Title IIA	\$ 63,733.00
Title III Immigrant	\$ 1,680.00
Title IV	\$ 22,851.00
	<u>\$241,055.00</u>

XII. EDUCATION - Mrs. Dwyer, Chairperson - Continued

2. The recommendation of the Superintendent to submit **AMENDMENT #1** for the **ELEMENTARY and SECONDARY EDUCATION ACT (ESEA)** Consolidated Formula Subgrant application **FY 2022**.
3. The recommendation of the Superintendent to accept the funds for the **AMERICAN RESCUE PLAN INDIVIDUALS WITH DISABILITIES EDUCATION ACT (ARP IDEA) GRANT** application **FY 2022**, in the amount of \$135,007.00 (Basic Grant Award, ages 3-21), and \$11,509.00 (Preschool Grant Award, ages 3-5).
4. The recommendation of the Superintendent to approve the submission of the **SCHOOL SELF-ASSESSMENT FOR DETERMINING GRADES** under the **ANTI-BULLYING BILL OF RIGHTS ACT** for each school to the New Jersey Department of Education Office of Student Support Services, for the 2020-2021 school year. (Documentation provided electronically.)
5. The recommendation of the Superintendent to approve the **UNIFORM STATE MEMORANDUM OF AGREEMENT** between the West Milford Board of Education and the Law Enforcement Officials, for the 2021-2022 school year. (Documentation provided electronically.)
6. The recommendation of the Superintendent to approve the submission of the **NEW JERSEY QUALITY SINGLE ACCOUNTABILITY CONTINUUM DISTRICT PERFORMANCE REVIEW (NJQSAC DPR)**, for the 2021-2022 school year. (Documentation provided electronically.)
7. The recommendation of the Superintendent to approve the submission of the **LEA GUIDANCE FOR CHAPTER 27 EMERGENCY VIRTUAL OR REMOTE INSTRUCTION PROGRAMS**, for the 2021-2022 school year. (Documentation provided electronically.)
8. The recommendation of the Superintendent to approve the submission of the **CHEMICAL HYGIENE PLAN**, for the 2021-2022 school year. (Documentation provided electronically.)
9. The recommendation of the Superintendent to approve the following field trip destinations to be added to the list of Board approved **FIELD TRIP LOCATIONS** for the High School Transition program, for the 2021-2022 school year:
  - Amazon Distribution Center, Mahwah, New Jersey
  - Dollar Tree, Riverdale, New Jersey
  - Ethan and the Bean, Little Falls, New Jersey
  - Kradle 2 Kindergarten, Ringwood, New Jersey
  - Walgreens, West Milford, New Jersey
10. The recommendation of the Superintendent to approve **TRAINING AND TRAVEL RELATED EXPENDITURES** for Instructional and School Support Staff, at the mileage rate established by the Board. (Documentation provided electronically.)

**XII. EDUCATION - Mrs. Dwyer, Chairperson - Continued**

ROLL CALL FOR ITEMS #1 THROUGH #10:

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Dwyer	Yes	Mr. Stillman	Yes	Mr. Conklin	Yes
Mr. Guarino	Yes	Mr. Ofshinsky	Yes	Mrs. O'Brien	Absent
Mrs. Stephenson	Yes	Mrs. Romeo	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

**XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Courtney Stephenson, Chairperson**

NOTE: All appointees recommended for employment will meet the New Jersey State law requirements for the criminal history review prior to their start date.

Motion by Mrs. Stephenson, seconded by Mrs. Dwyer, to approve the following agenda item #1, and agenda items #3 through #28: (**ITEM #2 WAS PULLED AND REMOVED FROM THE AGENDA**)

**DISCUSSION:** Mrs. Stephenson commented about what steps we can take to get nurses in our District. Dr. Anemone responded and provided additional information.

Mr. Guarino spoke about item #26. He extended his congratulations to Ruth Brock on her retirement and wished her well.

1. The recommendation of the Superintendent to accept the resignation of **SUSAN NOBLE**, School Nurse, Upper Greenwood Lake School, retroactive from October 8, 2021.

**ITEM #2 WAS PULLED AND REMOVED FROM THE AGENDA**

3. The recommendation of the Superintendent to approve the appointment of **CAROL ZUIDEMA**, School Nurse, Paradise Knoll School (PC#90.05.25.AMJ), at the annual salary of \$67,800.00 (BA/13) (prorated), with health benefits, effective November 1, 2021, through June 30, 2022, per Board of Education/WMEA Agreement. (Replaces Sastre) Account: 11-000-213-104-10-10-645

NOTE: Pending fingerprint clearance and certification.

4. The recommendation of the Superintendent to approve the appointment of **GINA EDMOND**, Replacement English Teacher, Macopin School (PC#99.08.00.BJH), at the per diem rate of \$150.00, with health benefits, effective November 8, 2021, through January 12, 2022, per Board of Education Agreement. (Replaces Ruglio) Account: 11-130-100-101-10-10-103

NOTE: The duration of this position is based on the date of the employee's return to work.

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Stephenson, Chairperson - Continued

5. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (September 2021)** to a **TEMPORARY TRANSFER OF ASSIGNMENT** for **MELISSA PRITCHETT** from Special Class Aide, Maple Road School, to Replacement Grade 2 Teacher, Apshawa School, at the per diem rate of \$200.00, retroactive from September 1, 2021, **through February 1, 2022, then at the annual salary of 55,700.00 (BA/1) (prorated), effective February 2, 2022, through June 24, 2022, per Board of Education Agreement.** (Replaces DeVoid)

NOTE: The duration of this position is based on the date of the employee's return to work.

6. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (September 2021)** to the appointment of **MORGAN BROWN**, Replacement Special Class Aide, Maple Road School (PC#93.03.00.CHD), at the per diem rate of \$84.00, with health benefits, retroactive from September 7, 2021, **through February 7, 2022, then at the annual salary of \$23,882.00 (Step 1) (prorated), effective February 8, 2022, through June 24, 2022, per Board of Education Agreement.** (Replaces Pritchett) Account: 11-215-100-106-10-10-000

NOTE: The duration of this position is based on the date of the employee's return to their position.

7. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (September 2021)** to a **TEMPORARY TRANSFER OF ASSIGNMENT** for **DENISE SHORTER**, from Special Class Aide, Marshall Hill School, to Replacement Special Education Teacher (Autism), Marshall Hill School, at the per diem rate of \$200.00, retroactive from September 7, 2021, through **November 5, 2021.** (Replaces Petrou)

NOTE: The duration of this position is based on the date the employee is released from previous employer.

8. The recommendation of the Superintendent to approve a leave of absence for **ALLAN EFRUS**, Industrial Arts Teacher, Macopin School, with pay using sick days, retroactive from October 4, 2021, through October 21, 2021. (Medical)

NOTE: The employee may return prior to the above date pending medical certification.

9. The recommendation of the Superintendent to approve a leave of absence for **KRISTA PROVOST**, Social Studies Teacher, Macopin School, with pay using sick days, effective January 3, 2022, through March 1, 2022, then without pay, under the Family Medical Leave Act, effective March 2, 2022, through April 18, 2022. (Maternity/Child Rearing)

NOTE: The employee may return prior to the above date pending medical certification.

10. The recommendation of the Superintendent to approve a leave of absence for **KELLY PADOVANI**, Bus Driver, Transportation, with pay using sick days, effective November 15, 2021, through December 23, 2021, then without pay under the Family Medical Leave Act, effective January 3, 2022, through March 18, 2022. (Maternity/Child Rearing)

XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Stephenson, Chairperson - Continued

10. (Continued)

NOTE: The employee may return prior to the above date pending medical certification.

11. The recommendation of the Superintendent to approve the following **TRANSFER OF ASSIGNMENT** for the 2021-2022 school year, effective November 15, 2021, through June 30, 2022:

<u>Employee</u>	<u>From</u>	<u>To</u>
<b>DAVID GLUCKSTEIN</b> (PC#90.09.41.BUF) Account: 11-000-219-104-10-10-142 (Replaces Herschman)	Social Worker Macopin	Social Worker High School

12. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (June 2021)** for the following **COMPLIANCE OFFICERS** for the 2021-2022 school year:

Anti-Bullying Specialists:

Macopin Anti-Bullying Specialist	<b>Kenneth Ryerson</b>
Macopin Investigator	<b>Rachel Orr</b>

13. The recommendation of the Superintendent to approve the following additions to the certified personnel list of **SUBSTITUTE TEACHERS/COACHES/NURSES/SPECIAL PROJECTS** for the 2021-2022 school year, effective October 20, 2021, through June 30, 2022:

- BRITTANY ROTONDA\*** (Nurse)
- CAROL ZUIDEMA\*** (Nurse)
- EMIRA ROCI\*** (Nurse)
- JESSICA PIERRE** (Nurse)
- KAYLA SIBBLES\*** (Nurse)
- KAYLA ANDREWS** (Teacher)
- TARYN CLARK\*** (Teacher)
- TAYLOR QUINN** (Teacher)

\*Pending fingerprint clearance.

14. The recommendation of the Superintendent to approve the following additions to the non-certified personnel list of **SUBSTITUTE SECRETARIES/BUILDING AIDES/CAFETERIA AIDES/SPECIAL CLASS AIDES/SACC AIDES/OPERATIONS/SCHOOL BUS/VAN/SPECIAL USE VEHICLE DRIVERS & VEHICLE AIDES** for the 2021-2022 school year, effective October 20, 2021 through June 30, 2022:

- ALLISON VANDEWEERT\*** (SACC)
- JESSICA FRANKE\*** (SACC)
- KAYLA ANDREWS** (Building Aide, Cafeteria Aide, Special Class Aide)
- TAYLOR QUINN** (Special Class Aide)
- KADE McDANIEL** (Custodian)
- DENISE CAROLAN\*** (Vehicle Aide)

\*Pending fingerprint clearance.



**XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Stephenson, Chairperson - Continued**

15. The recommendation of the Superintendent to approve the following **LEARNING DISABILITIES TEACHER CONSULTANTS (LDTCS)** to provide **CHILD STUDY TEAM EVALUATIONS** for the 2021-2022 school year, at the rate of \$400.00 per educational evaluation:

Employee

**DOMENICA BASSORA  
TRACY GENCARELLI  
DONNA STRIANSE  
GERI TAYLOR**

NOTE: Prior approval by the Director of Special Services required.

16. The recommendation of the Superintendent to approve the addition of **DANA LAMBERT** to the **WEBSITE COMMITTEE** for the 2021-2022 school year, at the hourly rate of \$36.00, not to exceed six (6) hours, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000
17. The recommendation of the Superintendent to approve the following **MACOPIN SCHOOL STUDENT ACTIVITY AFTER SCHOOL CLUBS and FEES** for the 2021-2022 school year - Account: 11-401-100-110-10-10-000:

<u>Club</u>	<u>Fee</u>
Chess	\$45.00
Bagpipe	\$45.00

18. The recommendation of the Superintendent to approve the following **MACOPIN SCHOOL STUDENT ACTIVITY AFTER SCHOOL CLUBS, ADVISORS and HOURS** for the 2021-2022 school year, at the hourly rate of \$36.00, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>	<u>Payment</u>
<b>ROBERT CALLAMARI</b>	Chess	12	\$432.00
<b>JAKE MATHEWS</b>	Chess	12	\$432.00
<b>JOSEPH SMOLINSKI</b>	Bagpipe	24	\$864.00

NOTE: The above clubs are funded through the student registration fees.

19. The recommendation of the Superintendent to approve **an amendment to a previously approved resolution (August 2021)** for the following **MACOPIN SCHOOL STUDENT ACTIVITY ADVISORS AND STIPENDS**, for the 2021-2022 school year, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

<u>Advisor</u>	<u>Assignment</u>	<u>Stipend</u>
<b>CHERI ORLANDO</b>	<b>.5 Yearbook</b>	<b>\$1,008.50</b>
<b>ASHLEY DISPENZIERS</b>	<b>.5 Yearbook</b>	<b>\$1,008.50</b>

20. The recommendation of the Superintendent to approve the following **HIGH SCHOOL STUDENT ACTIVITY CLUB, ADVISOR and HOURS** for the 2021-2022 school year, at the hourly rate of \$36.00, per Board of Education/WMEA Agreement - Account: 11-401-100-110-10-10-000:

**XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Stephenson, Chairperson - Continued**

20. (Continued)

<u>Advisor</u>	<u>Club</u>	<u>Hours</u>
LEEANN GENNETT	Math Honor Society	10

21. The recommendation of the Superintendent to approve the following **MENTOR TEACHER PAYMENT** for the 2021-2022 school year:

<u>Provisional Teacher</u>	<u>Payment</u>	<u>Mentor Teacher</u>
McKENZIE MORANDO	\$55.09	Jason Benz

22. The recommendation of the Superintendent to approve the following **EMPLOYEE RETIREMENT/SICK DAY PAYMENT(S)**, for payment October 29, 2021, in accordance with the provisions of the Board of Education negotiated agreement - Account: 11-000-291-290-10-13-000:

<u>Employee/Agreement</u>	<u>Days</u>	<u>Unit Rate</u>	<u>Payment</u>
<u>WMBDA Agreement</u>			
GAYE KISH	16.5	\$ 35.00	\$577.50

23. The recommendation of the Superintendent to approve the following **ADDITION** to the **ATHLETIC TRAINING ORGANIZATIONS** for the 2021-2022 school year:

**HIGHLANDER WRESTLING CLUB**

NOTE: The above independent training company carries their own insurance.

24. The recommendation of the Superintendent to approve the following **HIGH SCHOOL STUDENT ACTIVITY ASSIGNMENT and STIPEND** for the **WINTER 2021-2022 ATHLETIC SEASON**, per Board of Education/WMEA Agreement - Account: 11-402-100-110-10-10-000

<u>Employee</u>	<u>Position</u>	<u>Step</u>	<u>Stipend</u>
ALEX CAILLIE*	Head Bowling	A	\$4,967.00

\*Pending certification.

25. The recommendation of the Superintendent to approve the following **STUDENT/PRACTICUM, STUDENT/INTERNS** for the 2021-2022 school year, at no cost to the District:

<u>Student Teacher</u>	<u>College</u>	<u>Subject/Grade</u>
KYLIE KLIMEK	Kean University	Nursing/6-12
MELISSA FLETCHER	Montclair State University	Psychologist

(26.) The recommendation of the Superintendent to accept, with regret, the resignation of **RUTH BROCK**, Physical Education Teacher, Maple Road/Marshall Hill Schools, effective January 1, 2022, for the purpose of retirement.

**XIII. PERSONNEL/STUDENT AFFAIRS - Mrs. Stephenson, Chairperson - Continued**

- (27.) The recommendation of the Superintendent to accept the resignation of **DANIEL NASTASI**, Special Class Aide, Macopin School, retroactive from October 15, 2021.
- (28.) The recommendation of the Superintendent to approve the appointment of **ALAINA CINQUEMANI**, Social Worker, Macopin School (PC#90.08.41.ATR), at the annual salary of \$62,400.00 (MA/5) (prorated), with health benefits, effective November 15, 2021, through June 30, 2022, per Board of Education/WMEA Agreement. (Replaces Gluckstein) Account: 11-000-219-104-10-10-142

NOTE: Pending fingerprint clearance.

**ROLL CALL FOR ITEM #1 AND ITEMS #3 THROUGH #28:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Stephenson	Yes	Mr. Ofshinsky	Yes	Mrs. Dwyer	Yes
Mrs. O'Brien	Absent	Mrs. Romeo	Yes	Mr. Stillman	Yes
Mr. Guarino	Yes*	Mr. Conklin	Yes	Mrs. Van Dyk	Yes**

\*Mr. Guarino "Abstained" on item #17.

\*\*Mrs. Van Dyk voted "No" to item #11.

The **MOTION PASSED**.

**XIV. OPERATIONS & FINANCE, Mr. David Ofshinsky - Chairperson**

Motion by Mr. Ofshinsky, seconded by Mrs. Dwyer, to approve the following agenda items #1 through #2:

- 1. The recommendation of the Superintendent to approve the following Resolution, for approval and submission of a **COMPREHENSIVE MAINTENANCE PLAN**:

**WHEREAS**, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting required maintenance activities for each of its public school facilities; and

**WHEREAS**, the required maintenance activities as listed in the attached document for the various school facilities of the West Milford Township School District are consistent with these requirements; and

**WHEREAS**, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid;

**NOW, THEREFORE, BE IT RESOLVED** that the West Milford Township School District hereby approves and authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan, including the M-1, for the West Milford Township School District, in compliance with Department of Education requirements. (Documentation provided electronically.)

**XIV. OPERATIONS & FINANCE - Mr. Ofshinsky, Chairperson - Continued**

2. The recommendation of the Superintendent to approve the following Resolution:

**BE IT RESOLVED** that the Board of Education, having received written notification of 2020-2021 extraordinary aid in the amount of \$906,199 that was not appropriated during 2020-2021, and pursuant to N.J.A.C. 6A:23A-13.3(d) that allows a district board of education at any time and without Commissioner approval, to appropriate unbudgeted or under-budgeted State aid for which the approval was granted by the Department in written notification to the district of the additional aid, approves the transfer of **\$135,000**, a portion of the \$906,199 difference between the amount budgeted (\$750,000) and the amount received (\$1,656,199), to the district's General Fund accounts as follows:

11-190-100-610-10-12-000	Supplies - Instruction	\$95,000
11-000-252-340-10-22-000	Purch. Tech Services Info Technology	\$25,000
11-000-266-300-10-13-000	Purch. Prof. & Tech Services	\$15,000

**ROLL CALL FOR ITEMS #1 THROUGH #2:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Ofshinsky	Yes	Mrs. O'Brien	Absent	Mrs. Romeo	Yes
Mrs. Stephenson	Yes	Mr. Stillman	Yes	Mr. Conklin	Yes
Mr. Guarino	Yes	Mrs. Dwyer	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

Motion by Mr. Ofshinsky, seconded by Mr. Conklin, to approve the following agenda item #3:

3. The recommendation of the Superintendent to approve the **PAYROLL** of September 30, 2021, and October 15, 2021, in the amount of \$4,164,763.89. (Documentation provided electronically.)

**ROLL CALL FOR ITEM #3:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Ofshinsky	Yes	Mrs. Dwyer	Yes	Mr. Conklin	Yes
Mrs. Stephenson	Yes	Mr. Stillman	Yes	Mrs. Romeo	Abstain
Mr. Guarino	Abstain	Mrs. O'Brien	Absent	Mrs. Van Dyk	Abstain

The **MOTION PASSED.**

Motion by Mr. Ofshinsky, seconded by Mr. Conklin, to approve the following agenda items #4 through #7:

4. The recommendation of the Superintendent to approve the **LIST OF BILLS/VENDORS** for the period ending **October 19, 2021**, in the amount of \$3,779,295.19. (Documentation provided electronically.)

**XIV. OPERATIONS & FINANCE - Mr. Ofshinsky, Chairperson - Continued**

- 5. The recommendation of the Superintendent to approve the following **TRANSFER OF FUNDS RESOLUTION** for the period ending **October 19, 2021**:

**BE IT RESOLVED**, by the Board of Education of the Township of West Milford that the following transfers made on the financial records of the Board affecting the **2021-2022** budget be affirmed and approved. (See folder insert.)

Total transfers in the amount of \$55,545.40.

- 6. The recommendation of the Superintendent to approve the following Resolution:

**WHEREAS**, the Agenda file of **October 19, 2021** Regular Meeting of the Board contains the A148 Report of the Secretary and the A149 Treasurer's Monthly Report; and

**WHEREAS**, both the A148 and A149 are in agreement with the cash balance in the Governmental Funds of:

\$14,416,117.55 as of August 31, 2021; therefore

**BE IT RESOLVED**, that the Report of the Secretary and the Treasurer's Monthly Report be accepted. (Documentation provided electronically.)

- 7. The recommendation of the Superintendent to approve the following Resolution:

**RESOLVED**, that the Board certify as of August 31, 2021, after review of the Secretary's Monthly (A-148) Report and Treasurer's Monthly Report (A-149), and upon consultation with the appropriate district officials that, to the best of our knowledge, no major account or fund has been over-expended in accordance with N.J.A.C. 6A:23A-13.3 and 6A:23A-16.10, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

**ROLL CALL FOR ITEMS #4 THROUGH #7:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mr. Ofshinsky	Yes	Mrs. O'Brien	Absent	Mrs. Romeo	Yes
Mr. Guarino	Yes	Mr. Stillman	Yes	Mr. Conklin	Yes
Mrs. Stephenson	Yes	Mrs. Dwyer	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED**.

**XV. POLICY - Mrs. Kate Romeo, Chairperson**

Motion by Mrs. Romeo, seconded by Mr. Guarino, to approve the following agenda items #1 through #15:

- 1. The recommendation of the Superintendent to approve the second reading of a **new POLICY** entitled, "The Road Forward COVID-19 - Health and Safety." (Code 1648.11) (Documentation provided electronically.)

XV. POLICY - Mrs. Romeo, Chairperson - Continued

2. The recommendation of the Superintendent to approve the second reading of a **revised POLICY** entitled, "Comprehensive Health and Physical Education." (Code 2422) (Documentation provided electronically.)
3. The recommendation of the Superintendent to approve the second reading of a **revised POLICY** entitled, "Surrogate Parents and Resource Family Parents." (Code 2467) (Documentation provided electronically.)
4. The recommendation of the Superintendent to approve the second reading of a **revised POLICY** entitled, "Education of Homeless Children." (Code 5116) (Documentation provided electronically.)
5. The recommendation of the Superintendent to approve the second reading of a **new POLICY** entitled, "Federal Awards/Funds Internal Controls - Allowability of Costs." (Code 6115.01) (Documentation provided electronically.)
6. The recommendation of the Superintendent to approve the second reading of a **new POLICY** entitled, "Federal Awards/Funds Internal Controls - Mandatory Disclosures." (Code 6115.02) (Documentation provided electronically.)
7. The recommendation of the Superintendent to approve the second reading of a **new POLICY** entitled, "Federal Awards/Funds Internal Controls - Conflict of Interest." (Code 6115.03) (Documentation provided electronically.)
8. The recommendation of the Superintendent to approve the second reading of a **revised POLICY** entitled, "Contracts for Goods or Services Funded by Federal Grants." (Code 6311) (Documentation provided electronically.)
9. The recommendation of the Superintendent to approve the second reading of a **revised POLICY** entitled, "Eye Protection." (Code 7432) (Documentation provided electronically.)
10. The recommendation of the Superintendent to approve the second reading of a **revised REGULATION** entitled, "Eye Protection." (Code 7432) (Documentation provided electronically.)
11. The recommendation of the Superintendent to approve the second reading of a **revised POLICY** entitled, "Emergency and Crisis Situations." (Code 8420) (Documentation provided electronically.)
12. The recommendation of the Superintendent to approve the second reading of a **revised REGULATION** entitled, "Fire and Fire Drills." (Code 8420.1) (Documentation provided electronically.)
13. The recommendation of the Superintendent to approve the second reading of a **revised POLICY** entitled, "School Nutrition Programs." (Code 8540) (Documentation provided electronically.)
14. The recommendation of the Superintendent to approve the second reading of a **revised POLICY** entitled, "Meal Charges/Outstanding Food Service Bill." (Code 8550) (Documentation provided electronically.)

**XV. POLICY - Mrs. Romeo, Chairperson - Continued**

15. The recommendation of the Superintendent to approve the second reading of a **revised POLICY** entitled, "Student Transportation." (Code 8600) (Documentation provided electronically.)

**ROLL CALL FOR ITEMS #1 THROUGH #15:**

TRUSTEE	VOTE	TRUSTEE	VOTE	TRUSTEE	VOTE
Mrs. Romeo	Yes	Mr. Ofshinsky	Yes	Mr. Guarino	Yes
Mrs. O'Brien	Absent	Mr. Stillman	Yes	Mrs. Dwyer	Yes
Mrs. Stephenson	Yes	Mr. Conklin	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

**XVI. COMMITTEE REPORTS/LIAISONS**

Parks & Recreation - Mr. Stillman/Mr. Guarino - No report.

Safety - Mrs. Van Dyk spoke about a Safety Meeting to be held on Wednesday, October 27<sup>th</sup>.

Superintendent's Roundtable - Mrs. Van Dyk/Mrs. Dwyer - The next meeting will be on Thursday, October 21<sup>st</sup>.

Passaic County School Boards Association - Mrs. Dwyer/Mrs. O'Brien - Mrs. Dwyer stated she attended a PCSBA dinner meeting with Mrs. Van Dyk in person, and Mrs. O'Brien attended virtually. She spoke about two bills that were discussed. One is a move for a free Pre-School for all students; there is fear it will be State mandated and if that occurs, it is unfunded. The second is for free Community College. She also spoke about a workshop for School Board candidates held last week and it was well attended. The NJSBA Workshop we will be held virtually again this year, and it will be available to view up to 30 days afterwards. She indicated there was a presentation on cyber security, and it was advised that students should change their password every 90 to 100 days. Also discussed was how Districts are being hacked by students within their Districts. A representative from Becton Regional High School explained what had happened in their District.

New Jersey School Boards Association - Mrs. Dwyer/Mrs. Van Dyk - The next Strategic Planning Meeting will be held on October 27, 2021, facilitated by New Jersey School Boards Association.

Legislative - Mr. Ofshinsky - No report.

Technology Oversight - Mr. Guarino - The next meeting is on October 22<sup>nd</sup>.

Township/Board of Education Joint Committee - Mrs. Dwyer/Mrs. Van Dyk/Mr. Guarino - There is no meeting scheduled.

West Milford Municipal Alliance - Mrs. Romeo/Mrs. Stephenson/Mrs. O'Brien - No report.

**XVII. OLD BUSINESS**

Mrs. Dwyer commended our faculty, our staff, our bus drivers, and our aides for the seamless opening of schools.

Motion by Mr. Ofshinsky, seconded by Mr. Guarino, to close Old Business.

**VOICE VOTE: All in Favor. MOTION PASSED.**

**XVIII. NEW BUSINESS**

Motion by Mr. Ofshinsky, seconded by Mr. Guarino, to close New Business.

**VOICE VOTE: All in Favor. MOTION PASSED.**

**XIX. PUBLIC COMMENT - AGENDA OR NON-AGENDA ITEMS (PLEASE SIGN IN)**

This portion of the meeting is open to members of the public having a legitimate interest in the actions of the Board for the purpose of addressing any subject matter pertinent to and/or directly related to the operation of the West Milford Public School District. Members of the public who have requested to speak prior to the meeting will be recognized by the chair first. Each speaker will be given five (5) minutes, for a period of thirty (30) minutes; and then time permitting, other public comment limited to five (5) minutes per speaker will be allowed, until the thirty (30) minute period transpires. All speakers are asked to sign the register provided and give their full name, spell their last name, group affiliation, if appropriate, and provide their address. Issues raised by members of the public may or may not be responded to by the Board. All comments will be considered and a response will be forthcoming if and when appropriate.

The Board asks that members of the public be courteous and respectful of the rights of other individuals when speaking. Specifically, comments regarding students and employees of the Board are discouraged, and the Board and the Administration will not respond to them. Students and employees have specific legal rights afforded to them by the laws of New Jersey. The Board is not responsible and is not liable for any comments made by members of the public. Members of the public should consider their comments in light of the legal rights of those affected or identified in their comments. Members of the public are reminded that they are legally responsible and liable for their comments.

Motion by Mr. Ofshinsky, seconded by Mr. Guarino, to close Public Comment.

**VOICE VOTE: All in Favor. MOTION PASSED.**

**XX. EXECUTIVE SESSION**

At 7:38 p.m., Mrs. Dwyer made a motion, seconded by Mr. Ofshinsky, to go into Executive Session for the purpose of discussing negotiations, HIBs and matters of attorney/client privilege, and action will be taken.

The executive session minutes will not be released until such time as the privilege or confidentiality is no longer applicable.

**VOICE VOTE: All in Favor. MOTION PASSED.**



**XX. EXECUTIVE SESSION - Continued**

The Board returned to the public meeting at 8:14 p.m.

**ROLL CALL UPON RETURN FROM EXECUTIVE SESSION:**

<b>TRUSTEE</b>	<b>ATTENDANCE</b>	<b>TRUSTEE</b>	<b>ATTENDANCE</b>	<b>TRUSTEE</b>	<b>ATTENDANCE</b>
Mrs. Romeo	Present	Mrs. Dwyer	Present	Mr. Ofshinsky	Present
Mrs. Stephenson	Present	Mrs. O'Brien	Absent	Mr. Conklin	Present
Mr. Stillman	Present	Mr. Guarino	Present	Mrs. Van Dyk	Present

**XII. EDUCATION - Mrs. Teresa Dwyer, Chairperson**

Motion by Mrs. Dwyer, seconded by Mr. Ofshinsky, to approve the following agenda item #11:

- 11. The recommendation of the Superintendent to approve the following Resolution:

**WHEREAS**, in accordance with the requirements set forth in P.L. 2010, Chapter 122, the West Milford Board of Education has received results of HIB investigative reports on **October 19, 2021**; therefore,

**BE IT RESOLVED**, that the West Milford Board of Education approves issuance of written decisions affirming, rejecting or modifying the Superintendent's determination in the following HIB investigation(s):

<u>Incident Report Number</u>	<u>Board Determination</u>
2022/M-1	Unsubstantiated

**ROLL CALL FOR ITEM #11:**

<b>TRUSTEE</b>	<b>VOTE</b>	<b>TRUSTEE</b>	<b>VOTE</b>	<b>TRUSTEE</b>	<b>VOTE</b>
Mrs. Dwyer	Yes	Mr. Ofshinsky	Yes	Mrs. Romeo	Yes
Mrs. Stephenson	Yes	Mrs. O'Brien	Absent	Mr. Conklin	Yes
Mr. Guarino	Yes	Mr. Stillman	Yes	Mrs. Van Dyk	Yes

The **MOTION PASSED.**

**XXI. ADJOURNMENT**

Motion by Mr. Stillman, seconded by Mr. Conklin, to adjourn the meeting at 8:14 p.m.

**VOICE VOTE: All in Favor. MOTION PASSED.**

Respectfully submitted,

**Barbara Francisco**  
Board Secretary